

Arkholme with Cawood Parish Council

Draft Minutes of the Parish Council Meeting held Monday 4 September 2023

Present: Cllrs David Howarth, Helen Dinsdale, James Huddleston, Chris Preston, Co Cllr Phillippa Williamson and the Clerk, Claire Helme.

Also present

Rev Lucie Lunn

One member of the public

Presentation of the Hopewell Cup:

The Chair, Cllr Howarth, presented the engraved Hopewell Cup to Cllr Huddleston who accepted the cup on behalf of Anita Huddleston who is this year's winner. The category for this year was for best hanging baskets and Anita was congratulated on her winning entry in her absence.

- 1 **Apologies:** Cllrs James Sommerville/Sarah McGowan (LCC)
- 2 **Declaration of conflicts of interest:** Cllr Howarth declared an interest in the village pounds agenda item.
- 3 **Minutes of the last meeting:**
 - a) On the Finance item (4a) Co Cllr Williams was amended to Co Cllr Williamson.
 - b) Cllr Huddleston then proposed acceptance of the minutes of 3 July 2023, this was seconded by Co Cllr Williamson and was signed as a true record by Cllr Howarth.
- 4 **Finance:**
 - a) Cheque no 000712 for £391.95 for the Clerk's wages July/Aug/Sept was approved.
Proposed Cllr Dinsdale.
Seconded Cllr Huddleston
 - b) Cheque no 000713 for £66.75 for reimbursement of the Clerk's expenses (ream of paper £4.75, Hopewell Cup prizes £30 and £15 and Hopewell Cup engraving £17) was approved.
Proposed Cllr Dinsdale
Seconded Cllr Huddleston
 - c) Cheque no 000714 for £53.58 to Cllr Preston for reimbursement of repairs to the noticeboard was approved.
Proposed Cllr Dinsdale.
Seconded Cllr Huddleston.
 - d) Bank reconciliation
The Clerk reported that the balance of the account at Lloyds stands at £6,991.34 and after outgoings of £512.28 to be agreed at this meeting the balance will stand at £6,479.06. A VAT refund of £28.82 has been received from HMRC in August.
 - e) Payment to the ICO
As discussed at the last meeting a direct debit form to set up an annual data protection fee of £35 was signed as per the Lloyds bank mandate. After the payment has gone out the Parish Council will be registered with the ICO as required by GDPR.
Proposed Cllr Huddleston.
Seconded Cllr Howarth.

5. **Planning:**
23/00635/AD Brown Edge Farm, Lancaster Brow, Arkholme, LA1 1AN.
Agricultural determination for the erection of a storage building.
Lancaster City Council have determined that prior approval is not required.
23/00457/FUL Yarlside View, Kirkby Lonsdale Road, Arkholme
Demolition of existing outbuildings and erection of replacement outbuildings.
The application is still awaiting a decision.
23/00020/ENF or Inspectorate Reference APP/A2335/C/23/3324020
Land to the South West of Thorneycroft, Kirkby Lonsdale Road, Arkholme.
The appeal against the enforcement notice regarding the shed is still ongoing.
Land East of Arkholme Methodist Church
Outline planning is still progressing but a resident had noticed that the Local Education Authority now state that there are plenty of school places in the area; this could, however, include schools like Carnforth High School not just QES, Kirkby Lonsdale and other primary schools in villages close to Arkholme.
6. **Noticeboard:**
Work on sanding the noticeboard doors had begun but was not yet completed. The Clerk pointed out that one of the hinges was loose and the doors would not close properly.
Action:
Cllr Huddleston to chase up.
Bench:
The bench is now completed and back in position on Main Street. Cllr Huddleston was congratulated on the quality of the workmanship.
7. **Village lunch:**
This is proposed for the 28 April next year but no meeting of the committee has been held yet.
8. **Public Rights of Way:**
The local delivery footpath grant of £500 and the biodiversity grant of £300 have finally been received from Lancashire County Council for last year; the deadline for applying for the grants for this year is 15 September.
The grant could potentially be used on Footpath 2 at the Kirkby Lonsdale Road entrance to the path where a stile could be replaced with a kissing gate.
On Footpath 5 there is no bottom step and a piece of 5 x 2 timber could be nailed on so that there is somewhere for walkers to stand in order to lift themselves over the stile.
On Footpath 9 on the Lune Valley Ramble Cllr Dinsdale reported that part of the path is eroding into the river. Cllr Dinsdale will obtain a photo and co-ordinates in order to report to PROW although she is not sure if it is on the Arkholme or Gressingham side of the parish council boundary.
The overgrown bush next to the stile at Meadowlands has been trimmed back.
Biodiversity grant:
This grant can be used for birdboxes, hedgehog houses etc. It was resolved to allow Cllr Howarth to spend £10 per birdbox or similar as part of a secondary school design project.

9. **Village pounds:**
The Clerk needs the name and address of the new tenant of the smaller pound in order to invoice and send out the rental agreement.
10. **Christmas:**
Councillor Huddleston will again arrange for a 14ft Christmas tree to be purchased and delivered from Crabtree Christmas trees at Lupton. A replacement extension lead is also needed which the Clerk agreed to order from Christmas Direct. Rev Lunn suggested a possible date of Friday 1 December at 6pm for the lights switch on/service of blessing. Cllr Huddleston agreed to organise cups, mince pies etc.
Electric Pillar Feed
The pillar feed should be checked again this year by an electrician.
11. **PACT report:**
In June here were 4 crimes reported overall in the Kellet/Borwick constabulary area but none in Arkholme.
- 12.. **Additional business:**
- A resident reported that there is nowhere for children to play as the school playground can now not be accessed after 5pm. Possible ideas for the location and funding of a new play area were discussed. The Clerk will contact Arkholme school to ascertain the new rules regarding access to their playground.
 - Concerns were raised about bicycles on the village green riding up onto the new bench
 - Concerns were raised about vehicles, especially delivery drivers, exiting the Herb Gardens too fast.
 - The new average speed cameras on the A683 may have led to more speeding motorbikes on this side of the Lune Valley. Speed enforcement measures may be necessary but the police would need to conduct surveys of the area to ascertain the best course of action.

The meeting closed at 7.50pm.

Claire Helme
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